

Epson Group

Explanatory Material for chemSHERPA

Rev. 4.2
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Seiko Epson Corporation
Global Environmental Strategy Promotion Office

Introduction — Purpose of this document

What is chemSHERPA?

Epson's basic guide for chemSHERPA

Flow for using chemSHERPA-AI to provide information

Enter the general information, the company information,
the composition information, the compliance assessment information and
Save and output authorized data

Flow for using chemSHERPA-CI to provide information

Enter the general information, the company information,
the composition information and Save and output authorized data

Guide to creating chemSHERPA data

Epson's survey on chemical substances in products

Revision History

This document explains the process used by the Epson Group ("Epson") to gather information on chemical substances in products using chemSHERPA.

For the rules on the use of chemSHERPA and the common usage of the tools, see the explanatory materials provided on the [chemSHERPA website](#) or the manuals included with the chemSHERPA-AI/CI Data Entry Support Tool.

This document uses abbreviation to refer to the following terms:

- Rules on the Use of Information on Chemicals in Products Under the chemSHERPA => Usage Rules
- chemSHERPA Data Entry Support Tool for Articles Operation manual => AI Operation manual
- chemSHERPA Data Entry Support Tool for Articles Data entry manual => AI Data entry manual
- chemSHERPA Data Entry Support Tool for Chemicals Operation manual => CI Operation manual
- chemSHERPA Data Entry Support Tool for Chemicals Data entry manual => CI Data entry manual

A scheme that facilitates sharing information on chemical substances in products

Information handling between supply-chain partners is essential for appropriate management of chemical substances in products (CiP), in order to continuously respond to expanding regulations. The chemSHERPA can be used as a common scheme for information handling across a supply chain.

Designed for steady & efficient information handling

Applicable to various products and industries. Throughout a supply chain, from up- to down-stream, this scheme allows organizations to handle the CiP information under a shared policy.

Toward a better information handling and chemical management in a supply chain

The chemSHERPA ensures "responsible information handling" that transfers composition information based on a common substance list, as well as compliance assessment information for articles, striving for a better CiP management in the future.

Source: chemSHERPA website

2-4. Basic concept of information transfer on chemicals in products

Products and information flow through the supply chains

Products flow

Chemical, Material Industries



Chemicals : chemSHERPA-CI

Parts, Manufacturing Industries



Articles : chemSHERPA-AI

Assemble, Finish goods Industries



Compositions/ Compliance information (IEC)

Information flow



chemSHERPA by JAMP Copyright (c) 2022 Joint Article Management Promotion-consortium All Rights Reserved

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Source: Getting started guide of chemSHERPA

- ❑ Epson uses the chemSHERPA-AI form for Articles and the chemSHERPA-CI form for Chemicals.
- ❑ Use the version of chemSHERPA-AICI Data entry support tool that is specified on [Epson's Green Purchasing site](#) (usually the latest version).
- ❑ Prepare an answer file based on a request file (".shai" or ".shci" file) that Epson provides.
- ❑ For chemSHERPA-AI form, be sure to transmit compliance assessment information, composition information* and the respective SCIP info.
- ❑ Data should be created in conformance with Usage Rules, manuals, and other documents issued by JAMP.
- ❑ chemSHERPA-AI/CI files should be entered in Japanese or English (single-byte characters).

* Be sure to transmit the composition information so that we are able to promptly respond to rapidly changing laws and regulations and customer requirements on CiP.

Please note that "transmitting composition information" means "entering data for chemSHERPA declarable substance." We are not asking for a full declaration using optional reporting. See page 10 and 23 for details.

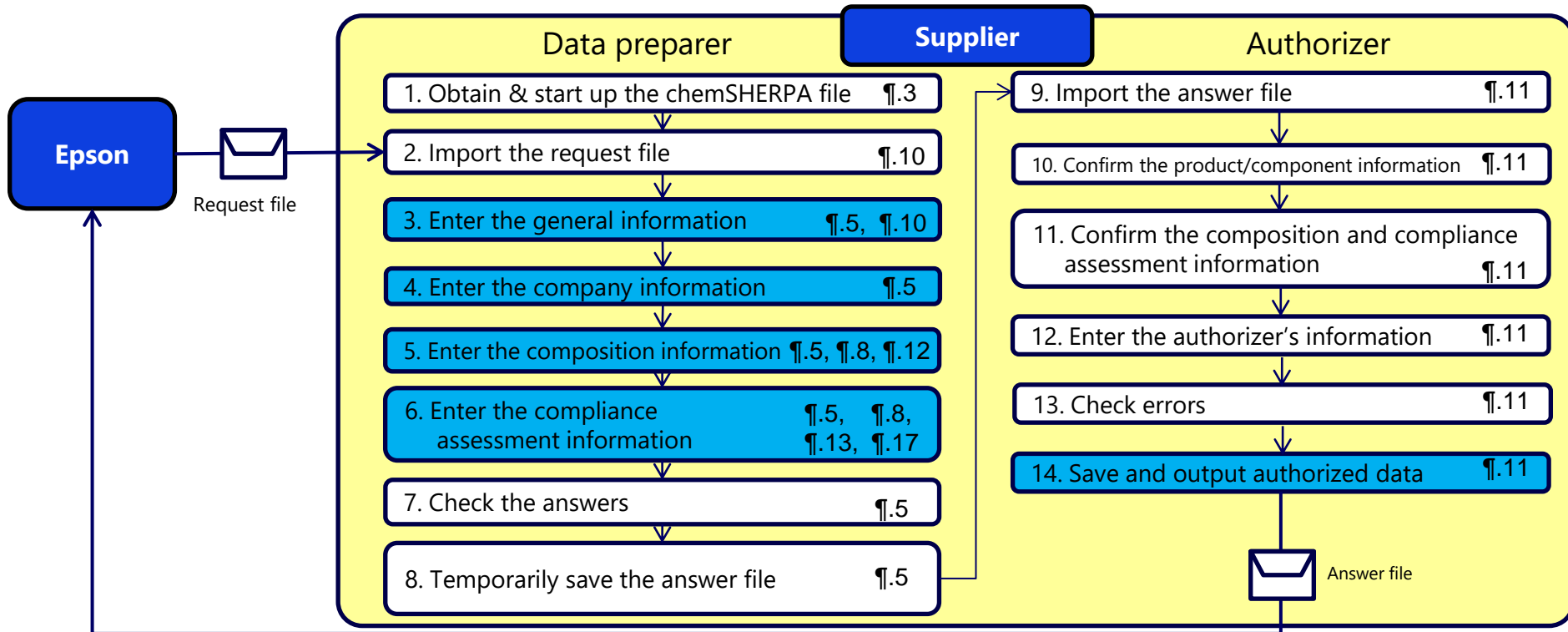
Request when entering compliance assessment information and composition information data

If the composition or content rate of CiP changes in manufacturing processes for production materials delivered to Epson, enter the data for the materials at the time of delivery.

Flow for using chemSHERPA to provide information (AI tool)

Items for which Epson has its own rules are explained on the following pages.

chemSHERPA common items are explained in the Operation manual or the Data entry manual.



* "¶.11" indicates the item number in the Operations manual.

AI tool - Enter the general information

★Epson's own procedure

EPSON

General view

★ You must click the **Composition and Compliance** boxes in the **Remarks**.

Unless specific requested Epson,
there is no need to create or lly report FMD.

★ Unless Epson have a special request, check "No"
for substances that are candidates for management.

The Requester block will automatically appear when you import the request file from Epson.

(★ Please do not change the information already filled in the request file from Epson.)
If you uncheck "Information on requester On/Off" and the requester information and the requester product information are deleted, please open the request file again..

ToolVersion:chemSHERPA-AI-V2R1.00.1

chemSHERPA-AI
Article Tool

Issuer/Authorizer		Requester	
Reference number *		Reference number *	ABCDEF
Preparation Date *	<yyyy-mm-dd>	Request date *	2024-11-01
Authorization Date *	<yyyy-mm-dd>	Reply deadline	2024-12-01
	<input checked="" type="checkbox"/> Composition <input type="checkbox"/> FMD	Item	English Local
	<input checked="" type="checkbox"/> Compliance	Company name *	EPSON
		Requester Name *	Green Epson
		Requester Comment	
Comment		Reporting of Candidate of Declarable Substances	<input type="radio"/> Yes <input type="radio"/> No
Authorizer name *		Reporting of Candidate of Declarable Substances	<input type="radio"/> Yes <input checked="" type="radio"/> No
Reporting of Candidate of Declarable Substances	<input type="radio"/> Yes <input type="radio"/> No		
SCIP info.	<input checked="" type="checkbox"/> Composition/FMD <input checked="" type="checkbox"/> Compliance		
Product/Component	<input checked="" type="checkbox"/> Product <input checked="" type="checkbox"/> Administrative		
AI	CPS CPL		
		Requester	
		Product name Δ	Product number Δ
1	<input checked="" type="checkbox"/> Show Show	Parts A	123456700
2	<input checked="" type="checkbox"/> Show Show	Material B	623456700

★ You must click the **Composition/FMD and Compliance** boxes in the **SCIP info**.

Even if Article as such in the product does not contain an SVHC in an amount exceeding 0.1 wt%, click to put check marks in these **Composition/FMD and Compliance** boxes.
You can report that the product does not contain an SVHC in an amount exceeding 0.1 wt% by confirming the composition information and compliance assessment information here.

Enter the issuer's reference number, preparation date, and product information. (The fields marked by a red box are mandatory.)

General view

ToolVersion:chemSHERPA-AI-V2R1.00.1

chemSHERPA-AI Article Tool

Issuer/Authorizer

Reference number * Remarks

Preparation Date * <yyyy-mm-dd> ☒ Composition ☐ FMD

Authorization Date * <yyyy-mm-dd> ☒ Compliance

Item English Local

Company name *

Name of contact *

☒ Composition/FMD

☒ Compliance

Requester ☒ Information on requester On/Off

Reference number * ABCDEF Remarks

Request date * 2024-11-01 ☒ Composition ☐ FMD

Reply deadline 2024-12-01 ☒ Compliance

Item English Local

Company name * EPSON

Requester Name * Green Epson

Requester Comment

Reporting of Candidate of Declarable Substances ☐ Yes ☒ No

Product/Component ☒ Product ☒ Administrative

Requester

	Product name	Product number	Product name	Product number	Manufacture r name	Mass	Unit of mass	Product series name	Reporting unit	Remarks	Overall content flag	Valid From
1	Parts A	123456700	*	*		*	*		piece			<yyyy-mm-dd>
2	Material B	623456700							g			

Product number: ★ Epson's item code
Do not change the product number in the requester product information.

Product number: ★ Epson's item code
★ Do not change the product number in the requester product information.

Product name: The name of your company's product
Product number: Your company's product number
 (★ If your company does not have a product number,
 use Epson's item code.)

Reporting unit ★ The unit of quantity. Select "piece" if the part can be counted.
★ If the request file from Epson has already been filled out, please do not change it.

AI tool - Enter the company information

★Epson's own procedure

EPSON

Enter the issuer's information.

General view

Data entry support tool for the chemSHERPA-AI General ToolVersion:chemSHERPA-AI-V...

File Company Language Tool

Issuer/Authorizer

Requester

Information on requester On/Off

Reference number *	Remarks	Reference number *	Remarks
Preparation Date *	<input checked="" type="checkbox"/> Composition <input type="checkbox"/> FMD	Request date *	<input checked="" type="checkbox"/> Composition <input type="checkbox"/> FMD
Authorization Date *	<input checked="" type="checkbox"/> Compliance	Reply deadline	<input checked="" type="checkbox"/> Compliance
Item	English Local	Item	English Local

Data entry support tool for the chemSHERPA-AI Issuer/Authorizer ToolVersion:chemSHERPA-AI-V2R1.00.1

<<Issuer>> Import template Register template OK

Mandatory fields	Description
Company ID	The unique 6-digit code assigned by Epson (entered in the request file sent by the Epson requester)
Company name	The name of your company
Division name	The name of the department in charge at your company
Title	Your title
Name of contact	Your name or the name of the point of contact
Email address	Your E-mail address or that of the point of contact
Phone number	Your telephone number or that of the point of contact

The company ID has been entered in the request file from Epson.

★ Do not change the company ID.

Data entry support tool for the chemSHERPA-AI Requester ToolVersion:chemSHERPA-AI-V2R1.00.1

<<Requester>> Import template Register template OK English must be filled in.

Mandatory fields	Description
Company name	Name of the Epson Group company (e.g., Seiko Epson or Tohoku Epson)
Division name	Name of the Epson division from which the request was received
Title	Name of survey requester or enter "Survey requester"
Name of contact	Name of survey requester
E-mail address	E-mail address of the survey requester
Phone number	Telephone number of the survey requester

The requester information has been entered in the request file from Epson.

★ Do not change the requester information.

AI tool - Enter the composition information

★Epson's own procedure

EPSON

Enter the composition information data

General view

General view

(1) Check the box.

(2) Click "Show" in the CPS column.

Composition information view

Composition information view

(3) Enter the information. See the Operation manual and the Data entry manual for instructions.

- (1) Check the box for the product for which you are providing answers.
- (2) Click "Show" in the CPS column for the target product. The composition information view will open.

★ **The composition information that Epson asks you to enter is for chemSHERPA declarable substances** (and for candidate of declarable substances * that Epson requires you to enter). **You are not required to enter information for other substances**, such as for a full declaration using optional reporting. And, **You are not required to report FMD uniformly**. Unless Epson specifically request it due to reasons such as the product being used in automotive applications or a request from one of our customers, there is no need to report FMD.

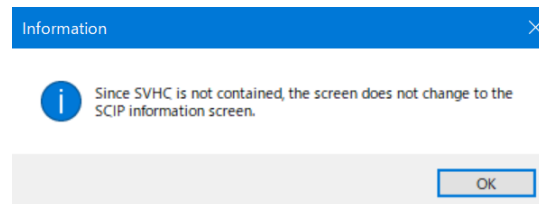
* Candidate of declarable substances: Chemical substances selected by JAMP as chemical substances for which it is recommended to investigate content information within the necessary scope of the supply chain before the chemical substances in the draft stage are added to the chemSHERPA relevant standards for chemical management that are related to laws and regulations.

Enter the SCIP info in the composition information

- (1) After entering the composition information, click the Finalize button. The SCIP information view will appear*.
- (2) Enter the information. See the Operation manual and the Data entry manual for instructions.

	Product name	Component no	Component name	Number	Row	Primary Article Identifier	Article Name	Article Category
1	Parts A					1234567	1234567	Select
2					2			

* Note that this view will not appear if there is no possibility that SCIP info will need to be registered. Instead, the following message indicating that no SVHCs are present will be displayed. Click the OK button to complete the SCIP info entry.



Enter the compliance assessment information data

General view

General view

(1) Check the box.

(2) Click "show" in the CPL column.

Compliance assessment information view

Compliance assessment information view

(3) Click "Convert from Composition."

- (1) Check the box for the product for which you are providing answers.
- (2) Click "Show" in the CPL column. The compliance assessment information view will open.

- (3) Click "Convert from Composition," and the composition information will be converted to the compliance assessment information. (You can also enter it directly without using the conversion function.)
- (4) Enter and revise the information. See the Operation manual and the Data entry manual for instructions.

■ Notes on entering compliance assessment information: Content above the threshold

Enter either "Y" or "N" in the "Content above the threshold" column as you check the Subject substance, Reportable applications, and Reporting threshold. Otherwise, correct "Entry Y" to "Y" or "N."

Clicking "Batch N" enters an "N" either in all cells or all blank cells.

You can enter a "Y" only where needed and then click this button to enter an "N" in all remaining cells.

Criteria for choosing "Y" or "N" for "Content above the threshold"

* Confirm that "N" is chosen for substances corresponding to Level 1 banned substances (currently banned) under the Epson Group Green Purchasing Standard for Production Materials.

The screenshot shows the ChemSHERPA-AI Compliance tool interface. The main table lists various substances and their compliance status. The 'Content above the threshold' column is highlighted with a red circle, and the 'Batch N' button is highlighted with a blue arrow.

CAS No./ Substance group ID	Substance group	Candidate item	ID	Referenced laws and regulations	Reportable applications	Reporting threshold	Content above the threshold
1	SG001 Asbestos	<input type="checkbox"/>	00003	[EU] REACH Regulation (EC) No...	All	Intentionally added	N
2	SG002 Azocolourants and azo dyes w...	<input type="checkbox"/>	00004	[EU] REACH Regulation (EC) No...	Textiles an...	0.001% by weight of	N
3	SG003 Boric acid	<input type="checkbox"/>	00007	[EU] REACH Regulation (EC) No...	All	0.1 mass% of article	N
4	SG004 Brominated flame retardants (...)	<input type="checkbox"/>	00008	(Standard) IEC 61249-2-21; (SE...	Printed wiri...	0.09 mass% of total br...	N
5	SG006 Cadmium/Cadmium compounds	<input type="checkbox"/>	00009	(Standard) JEDEC J5709	Plastic mat...	0.1 mass% of bromin...	N
6	SG008 Chromium (VI) Compounds	<input type="checkbox"/>	00010	[EU] RoHS Directive 2011/65/EU...	All, except	0.01 mass% of total C...	N
7	SG009 Dibutyltin (DBT) compounds	<input type="checkbox"/>	00011	[EU] Battery Directive 2006/66/...	Batteries	0.001% by weight of	N
8	SG010 Diocetyl tin (DOT) compounds	<input type="checkbox"/>	00016	[USA California] Electronic Waste...	Video displ...	0.01 mass% of total C...	N
9	SG012 Hexachlorocyclopentadiene (H...	<input type="checkbox"/>	00012	[EU] RoHS Directive 2011/65/EU...	All	0.1 mass% of total C...	N
10	SG009 Dibutyltin (DBT) compounds	<input type="checkbox"/>	00014	[EU] REACH Regulation (EC) No...	All	0.1 mass% of tin in t...	N
11	SG010 Diocetyl tin (DOT) compounds	<input type="checkbox"/>	00015	[EU] REACH Regulation (EC) No...	(a) textile	0.001 mass% of tin in t...	N
12	SG011 Disodium tetraborate, anhyd...	<input type="checkbox"/>	00017	[EU] REACH Regulation (EC) No...	All	0.1 mass% of article	N
13	SG012 Hexachlorocyclopentadiene (H...	<input type="checkbox"/>	00018	[EU] REGULATION (EU) No 517/...	All	Intentionally Added	N
14	SG013 Hexachlorocyclopentadiene (H...	<input type="checkbox"/>	00020	[EU] REACH Regulation (EC) No...	All	Intentionally added	N
15	SG014 Lead/Lead compounds	<input checked="" type="checkbox"/>	00021	[EU] RoHS Directive 2011/65/EU...	All, except	0.1 mass% of total P...	Entry Y
16			00022	[USA] Consumer Product Safety ...	Consumer	0.01 mass% (Report...	Entry Y
17			00023	[USA] Consumer Product Safety ...	Paint and si...	0.009 mass% of surfa...	Entry Y

Amount of substance present	Purpose of substance	Content above the threshold
"Reporting threshold" or more	Qualifies under "Reportable applications"	Y
	Does not qualify under "Reportable applications"	N
	Unknown	Y
Less than "Reporting threshold"	Qualifies under "Reportable applications"	N
	Does not qualify under "Reportable applications"	N
	Unknown	N

■ Notes on entering compliance assessment information: Content rate and other data

Enter the Content rate, Quantity of content, Usage, and Portion used in all rows where you entered “Y” for “Content above the threshold.”

Enter the usage code if a message in the usage code column asks you to enter the data.

The screenshot shows the 'chemSHERPA-AI Article Tool' interface. The 'Compliance' tab is selected. The 'Content above the threshold' column has 'Y' entered for two rows. A red box highlights the 'Usage code' column for these rows, with a red arrow pointing to it from a blue callout box. The 'Usage code' column contains the text 'Please enter the data.' and '1.base material a'.

★ Enter the Usage and Portion used if you answered “Y” for “Content above the threshold.”
* Enter the fields in Japanese or English (in single-byte characters).

Determining whether data must be entered

Item	Requirement
Content rate	Must be answered if you answered “Y” for “Content above the threshold”
Quantity of content	Same as above
Unit	Same as above
Usage code	Required if a message in the usage code cell asks you to enter the data.
Usage	★ Must be answered if you answered “Y” for “Content above the threshold”
Portion used	★ Must be answered if you answered “Y” for “Content above the threshold”

■ Notes on entering compliance assessment information: Usage code

- (1) Double-click a usage code cell to open the "Select usage code" view.
- (2) Click the Usage code and press "Select."

Data entry support tool for the chemSHERPA-AI Compliance ToolVersion: chemSHERPA-AI-V2R1.00.1

File Compliance

Product number 123456700 Finalization date Subject area IEC62474

Product name Parts A

Overall content flag Y

Compliance ☒ All show ☐ Filtering Add Delete Convert from Composition All clear Update Simplification

CAS No./ Substance group ID	Subject substance Substance/Substance group	Candidate item <input type="checkbox"/> Show "ON" only <input checked="" type="checkbox"/> Show "Y" only Clear Batch "N"	Content above the threshold Content rate (ppm)	Quantity of content Quantity of content	Unit	Usage code	Usage	Portion used	
						Input: Cell double-click			
16	SG014 Lead/Lead Compounds	<input checked="" type="checkbox"/>	Y	500000	500	mg	Please enter the d... (1)	material a	
172	7439-92-1 Lead	<input checked="" type="checkbox"/>	Y	500000	500	mg		material a	

Please enter the d... (1)

Application codes (Press the "Ctrl" key and select code)
column for only inputting multiple application codes per a part.

Exemption	Code	Description
EU-RoHS	No exemption	No exemption
EU-RoHS	1	Equipment utilising or detecting ionising radiation; Lead, cadmium and mercury in detectors for ionising radiation.
EU-RoHS	1a	Sensors, detectors and electrodes; Lead and cadmium in ion selective electrodes including glass of pH electrodes.
EU-RoHS	1b	Sensors, detectors and electrodes; Lead anodes in electrochemical oxygen sensors.
EU-RoHS	1c	Sensors, detectors and electrodes; Lead, cadmium and mercury in infra-red light detectors.
EU-RoHS	2	Equipment utilising or detecting ionising radiation; Lead bearings in X-ray tubes.
EU-RoHS	3	Equipment utilising or detecting ionising radiation; Lead in electromagnetic radiation amplification devices: micro-channel plate and capillary plate.
EU-RoHS	4	Equipment utilising or detecting ionising radiation; Lead in glass frit of X-ray tubes and image intensifiers and lead in glass frit binder for assembly of gas lasers and for vacuum tubes that convert electromagnetic radiation into electrons.
EU-RoHS	5	Equipment utilising or detecting ionising radiation; Lead in shielding for ionising radiation.
EU-RoHS	5(b)	Lead in glass of fluorescent tubes not exceeding 0.2% by weight

☒ Valid ☐ Invalid

(2) Select Clear

Status	Index	Exemption Description	Scope and dates of applicability	Product Categories	Effective Date	Expiry Date
--------	-------	-----------------------	----------------------------------	--------------------	----------------	-------------

★ Be sure to select a "Valid" usage code.

Enter SCIP info in the compliance assessment information

- (1) After entering the compliance assessment information, click the Finalize button. The SCIP info view will appear*.
- (2) Enter the information. See the Operations manual and the Data entry manual for instructions.

	Product name	Row	ID	CAS No. / Substance group ID	Substance / Substance group	Content rate (ppm)	Portion used	Material Category
1	Parts A							
2		172,00154	7439-92-1	Lead		500000 a		Select

* Note that this view will not appear if there is no possibility that SCIP info will need to be registered. Instead, the following message indicating that no SVHCs are present will be displayed. Click the OK button to complete the SCIP info entry.

Information

Since SVHC is not contained, the screen does not change to the SCIP information screen.

OK

AI tool - Save and output authorized data

★Epson's own procedure

EPSON

Perform error checking, and authorize and save the data of selected products.

Data entry support tool for the chemSHERPA-AI

General ToolVersion:chemSHERPA-AI-V2R1.00.1

File Company Language Tool

chemSHERPA-AI Article Tool

General

Issuer/Authorizer

Reference number : 1234567 Remarks

Preparation Date : 2024-10-30 ☒ Composition ☐ FMD

Authorization Date : 2024-10-30 ☒ Compliance

Item English Local

Company name : *a

Name of contact : *a

Comment

Authorizer name : *Epson Supplier

Reporting of Candidate of Declarable Substances ☐ Yes ☒ No

SCIP info. ☒ Composition/FMD ☒ Compliance

Requester ☒ Information on requester On/Off

Reference number : ABCDEF Remarks

Request date : 2024-11-01 ☒ Composition ☐ FMD

Reply deadline : 2024-12-01 ☒ Compliance

Item English Local

Company name : *EPSON

Requester Name : *Green Epson

Requester Comment

Reporting of Candidate of Declarable Substances ☐ Yes ☒ No

Product/Component ☒ Product

(1) Check the box.

AI	CPS	CPI	Product name	Product number	Product name	Product number	Manufacture r name	Mass	Unit of mass	Product series name	Reporting unit	Remarks	Overall content flag	Valid From
1	<input checked="" type="checkbox"/>	Show	Parts A	123456700	Parts A	123456700			1	g		piece	Y	2024-10-30
2	<input type="checkbox"/>	Show	Material B	623456700	Material B	623456700					g			

Enlarge or Reduce: Ctrl+scroll
Sort: click ▲▼ button of the details side of Product/Component

Error check Temporary save Output (Request) Output (Authorization)

(2) Click the "Output (Authorization)".

Authorization

Do you authorize the data you entered to export chemSHERPA

Authorizer name (English) : Epson Supplier

Authorizer name (Local) :

■ "Responsible information handling"

"Responsible information handling" indicates such practices that an operator creates information on chemical substances in products to the possible extent in line with this "Rules of the use" under the chemSHERPA and based on inputs from suppliers, its own experience and achievements and scientific knowledge, and provide such information with an authorization in accordance with a specific procedure of the organization.

■ Disclaimer

The administration organization of the chemSHERPA is not liable for any direct or indirect loss resulting from information/data provided through or created by the Data Entry Support Tool.

☐ Output in V2ex format ☒ Output in V2 format

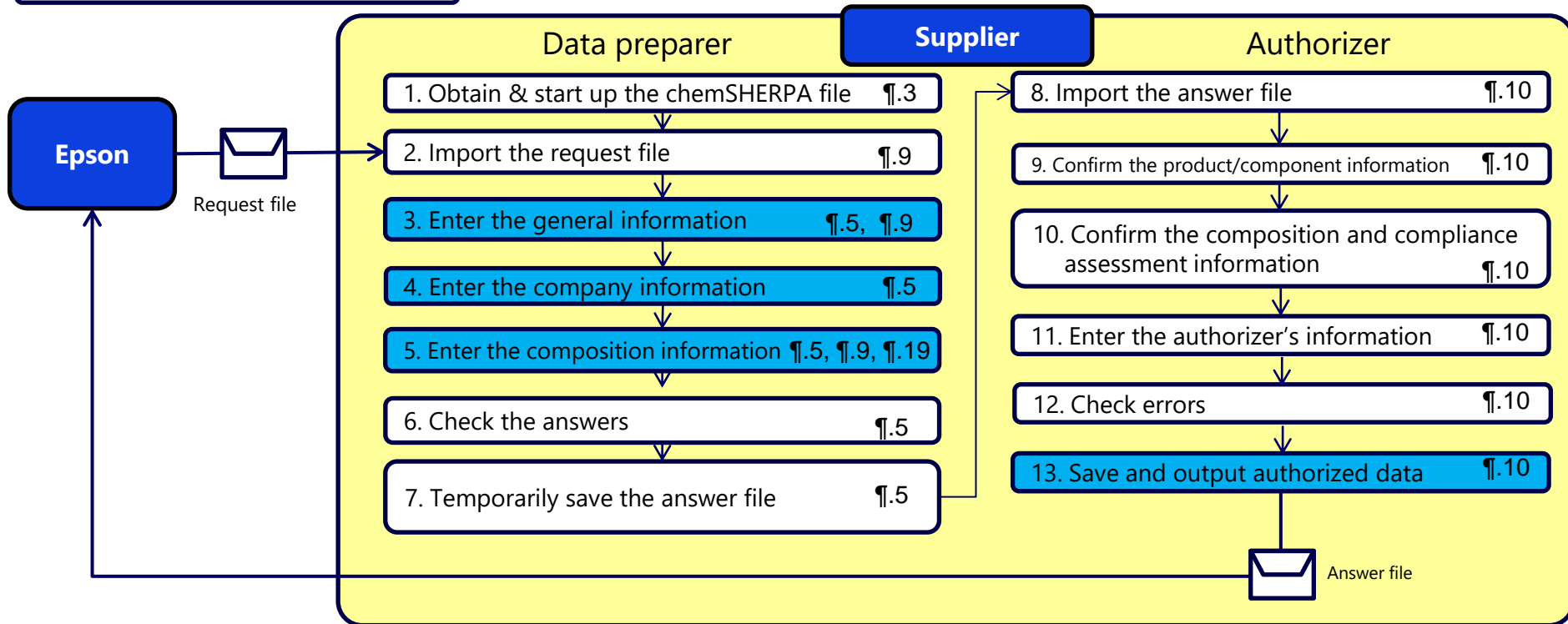
Authorize/Output Cancel

★Select "Output in V2 format" and authorize/output.

Flow for using chemSHERPA to provide information (CI tool)

Items for which Epson has its own rules are explained on the following pages.

chemSHERPA common items are explained in the CI Operation manual or the CI Data entry manual.



* "¶.***" indicates the item number in the CI Operations manual.

CI tool - Enter the general information

★Epson's own procedure

EPSON

General view

★ You must click the **Composition** boxes in the **Remarks**.

Unless specific requested Epson,
there is no need to create or lly report FMD.

The Requester block will automatically appear when you import the request file from Epson.

(★ Please do not change the information already filled in the request file from Epson.)

If you uncheck "Information on requester On/Off" and the requester information and the requester product information are deleted, please open the request file again..

★ Unless Epson have a special request, check "No"
for substances that are candidates for management.

ToolVersion : chemSHERPA-CI-V2R1.01.0

Issuer/Authorizer			Requester		
Reference number *		Remarks	Reference number *	ABCDEF	Remarks
Preparation Date *	<yyyy-mm-dd>	<input checked="" type="checkbox"/> Composition	Request date *	2025-06-01	<input checked="" type="checkbox"/> Composition
Authorization Date *	<yyyy-mm-dd>	<input type="checkbox"/> FMD	Reply deadline	2025-06-01	<input type="checkbox"/> FMD
			Item	English	Local
			Company name *	EPSON	
			Requester Name *	Green Epson	
			Requester Comment		
Reporting of Candidate of Declarable Substances			Reporting of Candidate of Declarable Substances		
<input type="radio"/> Yes <input type="radio"/> No			<input type="radio"/> Yes <input checked="" type="radio"/> No		

Product/Component ☒ Product ☒ Administrative

Requester								Product				
Product name	Product name (Local)	Product number	Product name	Product name (Local)	Product number	Manufacturer name	Product series name	Issued date	Revision date	Revision history	Con declar	
Material Z		987654300			*			<yyyy-mm-dd>	<yyyy-mm-dd>			

Enlarge or Reduce: Ctrl+scroll
Sort: click ▲▼ button of the details side of Product/Component

Error check Temporary save Output (Request) Output (Authorization)

Enter the issuer's reference number, preparation date, and product information. (The fields marked by a red box are mandatory.)

General view

tool for the chemSHERPA-Cl General ToolVersion : chemSHERPA-Cl-V2R1.01.0

Language Tool

chemSHERPA-Cl Chemical Tool

■ General

Issuer/Authorizer

Reference number * Preparation Date * <yyyy-mm-dd> Authorization Date * <yyyy-mm-dd>

Remarks

☒ Composition ☐ FMD

Requester

☒ Information on requester On/Off

Reference number * ABCDEF Request date * 2025-06-01 Reply deadline 2025-06-01

Remarks

☒ Composition ☐ FMD

Item English Local

Company name * EPSON

Item English Local

Company name * Green Epson

Candidate of Declarable Substances ☐ Yes ☐ No

Product/Component ☒ Administrative

Citing Delete Add

		Requester				Product								
	AI	CPS	Product name	Product name (Local)	Product number	Product name	Product name (Local)	Product number	Manufacturer name	Product series name	Issued date	Revision date	Revision history	Co
1	<input type="checkbox"/>	Show	Material Z		987654300			*			<yyyy-mm-dd> *	<yyyy-mm-dd>		

Product number: ★ Epson's item code
Do not change the product number in the requester product information.

Product name: The name of your company's product
Product number: Your company's product number
(★ If your company does not have a product number, use Epson's item code.)

Enlarge or Reduce: Ctrl+scroll
Sort: click ▲▼ button of the details side of Product/Component

Error check Temporary save Output (Request) Output (Authorization)

CI tool - Enter the company information

★Epson's own procedure

EPSON

Enter the issuer's information.

Data entry support tool for the chemSHERPA-CI General ToolVersion : chemSHERPA-CI-V

File Company Language Tool

Ge Issuer/Authorizer

Issue Requester

Reference number * Remarks

Preparation Date * <yyyy-mm-dd> ☒ Composition

Authorization Date * <yyyy-mm-dd> ☐ FMD

Requester ☒ Information on requester On/Off

Reference number * ABCDEF Remarks

Request date * 2025-06-01 ☒ Composition

Reply deadline 2025-06-01 ☐ FMD

General view

Data entry support tool for the chemSHERPA-CI Issuer/Authorizer ToolVersion : chemSHERPA-CI-V2R1.01.0

<<Issuer>> Import template Register template OK English must be filled in.

Mandatory fields	Description
Company ID	The unique 6-digit code assigned by Epson (entered in the request file sent by the Epson requester)
Company name	The name of your company
Division name	The name of the department in charge at your company
Title	Your title
Name of contact	Your name or the name of the point of contact
Email address	Your E-mail address or that of the point of contact
Phone number	Your telephone number or that of the point of contact

Data entry support tool for the chemSHERPA-CI Requester ToolVersion : chemSHERPA-CI-V2R1.01.0

<<Requester>> Import template Register template OK English must be filled in.

Mandatory fields	Description
Company name	Name of the Epson Group company (e.g., Seiko Epson or Tohoku Epson)
Division name	Name of the Epson division from which the request was received
Title	Name of survey requester or enter "Survey requester"
Name of contact	Name of survey requester
E-mail address	E-mail address of the survey requester
Phone number	Telephone number of the survey requester

The company ID has been entered in the request file from Epson.

★ Do not change the company ID.

The requester information has been entered in the request file from Epson.

★ Do not change the requester information.

CI tool - Enter the composition information

★Epson's own procedure

EPSON

Enter the composition information data

General view

General view

1) Check the box.

2) Click "Show" in the CPS column.

Composition information view

Composition information view

- (1) Check the box for the product for which you are providing answers.
- (2) Click "Show" in the CPS column for the target product. The composition information view will open.

- (3) Enter the information. See the CI Operation manual and the CI Data entry manual for instructions.

★ **The composition information that Epson asks you to enter is for chemSHERPA declarable substances** (and for candidate of declarable substances * that Epson requires you to enter). **You are not required to enter information for other substances**, such as for a full declaration using optional reporting. And, **You are not required to report FMD uniformly**. Unless Epson specifically request it due to reasons such as the product being used in automotive applications or a request from one of our customers, there is no need to report FMD.

* Candidate of declarable substances: Chemical substances selected by JAMP as chemical substances for which it is recommended to investigate content information within the necessary scope of the supply chain before the chemical substances in the draft stage are added to the chemSHERPA relevant standards for chemical management that are related to laws and regulations.

Perform error checking, and authorize and save the data of selected products.

Data entry support tool for the chemSHERPA-Cl

General

ToolVersion : chemSHERPA-Cl-V2R1.01.0

File Company Language Tool

chemSHERPA-Cl

Chemical Tool

General

Issuer/Authorizer

Reference number * 987654300

Preparation Date * 2025-07-01

Authorization Date * 2025-07-01

Item English Local

Company name *

Name of contact *

Comment

Authorizer name *

Reporting of Candidate of Declarable Substances ☐ Yes ☐ No

Requester

Request number * ABCDEF

Request date * 2025-06-01

Reply deadline 2025-07-01

Item English Local

Company name * EPSON

Requester Name * Green Epon

Requester Comment

Reporting of Candidate of Declarable Substances ☐ Yes ☐ No

Product/Component ☒ Product

(1) Check the box.

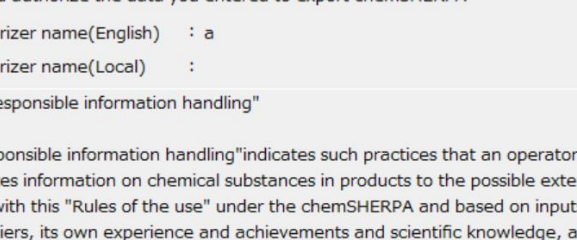
AI	CPS	Product name	Product name (Local)	Product number	Product name	Product name (Local)	Product number	Manufacturer name	Product series name	Issued date	Revision date	Revision history	Co de cl
1	<input checked="" type="checkbox"/>	Show Material Z		987654300			987654300			2025-07-01			

(2) Click the "Output (Authorization)".

Enlarge or Reduce: Ctrl+scroll

Sort: click ▲ button of the details side of Product/Component

Error check Temporary save Output (Request) Output (Authorization)



Authorization

Do you authorize the data you entered to export chemSHERPA

Authorizer name(English) : a

Authorizer name(Local) :

■ "Responsible information handling"

"Responsible information handling" indicates such practices that an operator creates information on chemical substances in products to the possible extent in line with this "Rules of the use" under the chemSHERPA and based on inputs from suppliers, its own experience and achievements and scientific knowledge, and provide such information with an authorization in accordance with a specific procedure of the organization.

■ Disclaimer

The administration organization of the chemSHERPA is not liable for any direct or indirect loss resulting from information/data provided through or created by the Data Entry Support Tool.

☒ Output in V2ex format ☐ Output in V2 format

☐ Export data in Excel format concurrently.

Authorize/Output Cancel

★ For CI, Select “Output in V2ex format” and authorize/output.

The screenshot shows the homepage of the chemSHERPA website. At the top, there is a navigation bar with a language selector set to 'Japanese', a 'Member menu' button, and a 'Committee' button. Below this is a main menu with links for 'About chemSHERPA for beginners', 'Data entry support tool 数据制作支援 (工賃等)', 'Documents/文件 /Management guideline', 'Seminars 講座', 'FAQ/ Contact us', 'Related links', 'About Us (JAMP)', and 'Information on admission'. The central part of the page features a diagram illustrating the supply chain flow from 'Upstream Companies' (represented by icons of a barrel, flask, and bucket) to 'Midstream Companies' (represented by icons of a circuit board, chip, and hard drive) to 'Downstream Companies' (represented by icons of a laptop and smartphone). Below the diagram, it states 'By spreading the common format of chemSHERPA®, JAMP aims to transfer chemical information through companies on supply chain smoothly and effectively. Please use chemSHERPA according to chemSHERPA usage rules, based on management guidelines.'

- Explanatory materials, movies, and learning tools for chemSHERPA are available on the chemSHERPA website. Review the information on them to learn more about using chemSHERPA.

chemSHERPA website

<https://chemsherpa.net/english>

The screenshot shows the 'FAQ / Contact us' page. At the top, there is a breadcrumb trail 'HOME > FAQ / Contact us'. The main heading is 'FAQ / Contact us'. Below this, there is a section titled 'FAQ regarding chemSHERPA Information Communication Scheme for chemicals in products' with a button labeled 'FAQ'. Further down, there is a section titled 'If you have inquiries about chemSHERPA, please e-mail us at the Help Desk (as shown below):'. At the bottom, there is a 'Help desk: Secretariat (Joint Article Management Promotion-consortium ; JAMP)' section with the email address 'jamp-chemsherpa@jamp.or.jp'. Below this, there are three bullet points: 'Please provide your name, company name and e-mail address with your comment/inquiry.', 'Before contacting us, please check our Documents and FAQ pages where you may find answers to your questions.', and 'Inquiries to the Help desk and answers may be released as a FAQ, with some modification so as not to identify inquirers.'

- For detailed instructions on using the chemSHERPA-AI/CI Data entry support tool and on error handling, send your questions to chemSHERPA Help Desk.

chemSHERPA Help Desk

<https://chemsherpa.net/english/help>

We may, if necessary, ask you to complete a new survey for production materials, using the latest version of chemSHERPA-AI/CI data entry support tool or the substances list, even if you have already completed an earlier survey. This will depend on the laws and regulations governing substances in products and the changes in the new version of chemSHERPA-AI/CI.

If we find that surveys using chemSHERPA-AI/CI cannot meet regulatory requirements or the requirements of Epson's customers, we may ask you to complete a survey other than chemSHERPA-AI/CI.

Thank you for your cooperation in Epson's survey on chemical substances in products.

Rev.	Date	Page	Revised Content Before => After	Reason
1.0	August 29, 2018	All	Rev. 1.0 was issued	
2.0	March 27, 2019	7	<ul style="list-style-type: none"> • https://chemsherpa.net/chemSHERPA/tool/ => https://chemsherpa.net/tool • https://chemsherpa.net/chemSHERPA/english/tool/ => https://chemsherpa.net/english/tool 	URL change
		34	<ul style="list-style-type: none"> • https://chemsherpa.net/chemSHERPA/english/ => https://chemsherpa.net/English 	URL change
3.0	November 25, 2019	All	<ul style="list-style-type: none"> • All Ver. 1.05.00a chemSHERPA window shots were replaced with Ver. 2.00.00. • Expressions and wording were revised and unified. 	Compatibility with Ver. 2 of chemSHERPA
		4	<ul style="list-style-type: none"> - "Basic guide for chemSHERPA data" => changed to "Epson's basic guide for chemSHERPA data" • Added instructions about using Ver. 2 of the shai file format for answer files. • Added the following note: (AI is also used for adhesives, drugs, and other chemical substances.) - "Use the chemSHERPA-AI file specified by Epson" changed to "Use the version of chemSHERPA - AI that is specified on Epson's <u>Green Purchasing site</u>." 	Clarified where it is specified

Revision History

Rev.	Date	Page	Revised Content Before => After	Reason
3.0	November 25, 2019	7	Added "Please use the tool version that is specified on Epson's Green Purchasing site ."	Clarified where it is specified
		9	Added a note about asking the Epson requester to send a file if requester information does not appear in the Requester fields.	Clarification
		12	Added a note about not updating the reporting unit if it has already been entered in the request file	Clarification
		14	Company ID: Changed from "Your company code" to "The unique 6-digit code assigned by Epson (entered in the request file sent by the Epson requester)"	Clarification
		18	Simplified the content, limited the description to entering content above the threshold.	Revised to facilitate understanding
		19	Simplified the content, deleting information about entering content above the threshold.	Same as above

Revision History

Rev.	Date	Page	Revised Content Before => After	Reason
3.0	November 29, 2019	23	- Changed "Has the company code has been correctly entered in the Company ID field?" to "Confirm that the information provided in the mandatory fields (indicated by a red box) on the Issuer and Authorizer window is correct." - Added "the unique 6-digit code assigned by Epson" to the explanation about the company ID.	Same as above
		24	Added "Valid from" to the mandatory items indicated by red boxes.	Corrected errors
		28	"Click 'Compliance' changed to "Click "Show" under the Compliance (CPL) column"	Compatibility with Ver. 2 of chemSHERPA
		30	"Click Company, then Enter, and then Issuer/Authorizer" changed to "click Company > Issuer/Authorizer"	Same as above
		32	Added "(12) Click 'OK.'" Added "(13) After checking the Authorization window" (14) "Enter the filename" changed to "Change the filename as needed."	Added explanation to prevent misunderstandings
		34	Updated the chemSHERPA website window shot.	Website design changed

Rev.	Date	Page	Revised Content Before => After	Reason
3.1	January 15, 2021	All	- All Ver. 2.00.00 chemSHERPA window shots were replaced with Ver. 2.02.00.	Compatibility with Ver. 2.02 of chemSHERPA
		4	- Added and changed the contents below to Epson's basic guide. Addition: Data should be created in conformance to the documents issued by JAMP Addition: Be sure to check the "☐ Compliance" box at "SCIP information" in the general window Change: Composition information is optional => Composition information should be transmitted to the extent possible. Added: Request when creating compliance assessment information	Clarified Basic policies Fulfilling EU compliance requirements Clarified Basic policies Communicated JAMP rules
		5	- Composition information is optional => Composition information should be transmitted to the extent possible.	Changed the Basic Policy
		6,8,10,13, 15,24,27, 29,32,34	- Added: Added ¶18 and ¶13.2 and ¶13.5 and ¶17 of the "chemSHERPA Data Entry Support Tool for Articles Operations Manual" to the column of "Enter the compliance assessment information"	Added the item numbers of operation manuals that are used for reference.
		9	- Added: Requester product information does not appear in the Requester fields.	Clarified the operation

Rev.	Date	Page	Revised Content Before => After	Reason
3.1	January 15, 2021	11	<ul style="list-style-type: none"> - Click the box for Information on requester On/Off ... Requester data entry enabled => the requester information and requester product information will be displayed Added: "If the request file from Epson has already been filled out, please do not update it". Added: "Be sure to check the "SCIP info <input type="checkbox"/> Compliance" box". 	<p>Action of survey requesters</p> <p>Clarified the operation</p> <p>Fulfilling EU compliance requirements</p>
		12	<ul style="list-style-type: none"> - Reference No.: ...will be automatically entered... => Revised to: ...will be automatically displayed... 	Changed to appropriate wording
		14	<ul style="list-style-type: none"> - ...will be automatically entered... => Revised to: ...will be automatically displayed... 	Changed to appropriate wording
		16	<ul style="list-style-type: none"> - Added: First, check the registered composition... , then click "Convert from Composition". (for a non-composite part) 	Communicated JAMP rules
		17	<ul style="list-style-type: none"> - Added a page on: Enter the compliance assessment information using the "Integretion" function (for a composite part with a multi-level BOM) 	Communicated JAMP rules
		23	<ul style="list-style-type: none"> - Added a page on: Entering SCIP information 	Fulfilling EU compliance requirements

Rev.	Date	Page	Revised Content Before => After	Reason
3.1	January 15, 2021	26	- Added an explanation that users must confirm that the required fields have the box, <input checked="" type="checkbox"/> , "compliance assessment information" at SCIP Information checked.	Fulfilling EU compliance requirements
		30,31	- Subdivided the composition of chemSHERPA window	To facilitate understanding
		30	- Changed contents so that the procedures can be more easily understood	To facilitate understanding
		31	- Added SCIP information to the check items at the time of approval	Fulfilling EU compliance requirements
		35	- Changed : Confirm the "Authorization date" date are entered => "Next, confirm that the "Preparation date" and "Valid from" fields ...enter the "Authorization date"	Adjusted procedures
		36	- Added: "For the file name of the chemSHERPA data that has been submitted to us, we recommend naming the file by using the data entry support tool".	Made sure to prevent duplications
		37	- Added: "Information obtained from the upstream source should be transmitted downstream in full, without ..."	Communicated JAMP rules

Rev.	Date	Page	Revised Content Before => After	Reason
3.1	January 15, 2021	36	- Added: "For the file name of the chemSHERPA data that has been submitted to us, we recommend naming the file by using the data entry support tool".	Made sure to prevent duplications
		37	- Added: "Information obtained from the upstream source should be transmitted downstream in full, without ..."	Communicated JAMP rules
4.0	March 31, 2023	All	- Revised overall in line with the mandatory entry of composition information	Changed the Basic Policy
4.1	November 8, 2024	7-16	- Modified the screen capture to the data entry support tool V2R1.	Changed in the tool
		7, 10	- Added the explanation of the candidate of declarable substances and FMD	Changed in the Rules on the Use and tool
		17	- Newly added: clarified that V2 format must be selected for authorize / output.	Changed in the tool
		19	-Modified: chemSHERPA-AI data entry support tool => chemSHERPA-AI data entry support tool or the substances list	Changed in the tool

Rev.	Date	Page	Revised Content Before => After	Reason
4.2	August 1, 2025	5	Epson uses the chemSHERPA-AI form (The same form is used for adhesives, drugs, and other chemicals). => Epson uses the chemSHERPA-AI form for Articles and the chemSHERPA-CI form for Chemicals.	Changed the Basic Policy
		18-23	Added instructions on creating answers using the CI tool.	
		All	Added distinction between AI tool and CI tool due to adding instructions for CI tool.	

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